

School District of Holmen

STAFF MEDICATION TRAINING DIRECTIONS

WHAT: DPI and School District of Holmen Staff Medication Training Requirement

- Wisconsin ACT 160 was passed into law on March 15, 2010. As a result of this ACT, staff/non-staff who take students off campus for events, field trips, excursions and any school sponsored activity are required to complete the medication administration training provided by the Wisconsin Department of Public Instruction (WDPI). The training includes completion of certain modules/webinars and skills check-off.

WHO:

- All HEA/teachers
- Health Educational Assistants and substitutes
- Special Educational Assistants
- Regular Educational Assistants (as directed by principal)
- Long-term substitute teachers/special educational assistants
- Bus and Van Drivers
- Coaches and Advisors (both staff and non-staff)
- Anyone who takes students off of school grounds

WHEN:

Coursework:

- Every 4 years (2026-27, 2030-31, etc.)
- Upon hire

Skill Competency Checks:

- Yearly and as needed
- Upon hire
- Attend a scheduled training session or arrange a time to meet with your building nurse for the annual skill competency check-off. Depending on the student and/or medication, training may need to occur more often than annually.

HOW:

Watch the following videos and complete the quizzes. Email results to your building nurse*:

Oral medication only: <https://media.dpi.wi.gov/sspw/av/bmap/story.html>

Complete [Oral Medication Quiz](#)

Click under Oral----> Quiz

Emergency Epinephrine: <https://www.youtube.com/watch?v=kThj71Q461Y>

Complete [Emergency Epinephrine Quiz](#)

Rescue Inhaler: <https://www.youtube.com/watch?v=IV37FYIfWF4>

Complete [Rescue Inhaler Quiz](#)

Bus Drivers/Special Education also complete the following:

Nasal seizure medication-Valtoco: <https://www.youtube.com/watch?v=YfKsPG6P-2Y>

Complete [Intranasal Quiz](#)

Buccal medication: <https://www.youtube.com/watch?v=AMK0FAaASmo>

Complete [Buccal Quiz](#)

Rectal: <https://www.youtube.com/watch?v=v8LtkK2KLtl>

Complete [Rectal Quiz](#)

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